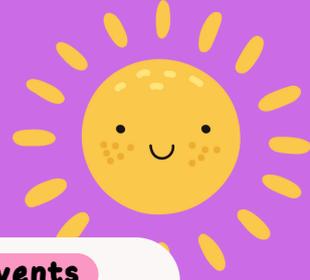


eSD April 2025 NEWSLETTER



Helpful Tips & Reminders

- For Parent Taught students (typically these DO NOT get reported), if you are unsure where the student currently is, you will need to enroll them in the Parent Taught Assessment building with an 8300 entry reason in order to report these students – please reach out to the team if you have any questions
- If you do not want to report a course for NYS reporting, make sure there is no state course code listed on the course (Ex: Study Halls, Lunches, etc...)
- Make sure you are uploading your Student Digital Resources files – this is to be completed every year
- Be sure to be checking your data on a regular basis for errors. As always, if you have questions about your errors, contact us and we will help you
- As a reminder, do not use special characters in eSchool. Using any type of special characters will cause errors across programs associated with eSchool



Upcoming Events

- ✿ No Monthly Call for April ✿
- 🌊 May Monthly Call
May 7, 2025 at 10 am
[Registration Link](#)
[Meeting Link](#)
- 🌊 Spring User Conference
Erie 1 BOCES Education Campus
May 28, 2025
[Registration Link](#)



Households with No Active Students

Want a report to see if you have active households with no active students in them?
Go to Reports > Custom Reports > MS Reporting Services > ActiveHouseholdNoActiveStudent. You can export this to Excel. This will show you households that you can make inactive since they have no active students currently in them.

Reports for National Honor Society

- New report coming with 12.7 Release: Academic > Performance > Administrative Reports > Student Honor Roll History – this will use the last 10 marking periods to show the student's grades
- To get total cumulative average of several marking periods – Academic > Performance > Administrative Reports > Cumulative MP Average Report – choose your school building, select a current grade level, pick your Cohorts. You will need to know if you use Weighted or Unweighted Averages – then View Report. You can export to Excel and sort based on the averages you are looking for.



Standards Based Report Cards

Meet with your Administration and decide if you want changes to your SBRC. These need to be sent to us by June 1st. We will let you know what cost will be associated with this based on the changes requested. Remember that changes cannot be started until after bitflip.



UPK Program Service Codes

UPK Students who have a Program Service code of 990, ONLY need that code. If a UPK student has a 902 code, they also need a Program Service code with a UPK setting added onto their Status Summary tab



Reminder

Reminder that our offices will be closed on Friday, April 18th in observance of Good Friday.



HELLO SPRING

eSD April 2025



Scheduling Reminders

- If you have not done so yet, please fill out the School Setup Form for us to set up your buildings for school year 2025–2026. You do not need to have start/end dates for the school year yet or specific bell times. As soon as the school setup is done, you may begin scheduling for next year.
- As new students are coming into your district, between now and the end of the school year, make sure that they have a scheduling school and grade on their profiles. This is especially important for secondary students, as they cannot have course requests for 2025–26 without one. You can run your feeder patterns to make sure that all students have them. You can also edit the scheduling school and grade right on the student's profile screen. You can see which students do not have a scheduling school and grade by going to System > Scheduling > Mass Update Scheduling > View Scheduler Option by Grade – this will open in Excel.
- Remember to uncheck the box for “Offered Course” in the 2025–26 school year for any courses you would like to keep in the database but do not plan to utilize it next year. This will prevent any accidental course requests for these courses.
- If your district is hosting summer school, please make sure to fill out the Summer School Setup form.

Coming New with 12.7 Release: New Admin Report

Academic > Performance > Administrative Reports > Students Not Yet Enrolled in Specific (Transcript) Courses. This report helps identify active students who have not yet been enrolled in a specific course as well as students who are currently enrolled or who have completed the course and received a final course grade. Parameters: Schools, Grade Level, Course (The course listing is limited to those which are flagged to display on the transcript)

Field Trip Wizard

- Student > Attendance > Field Trip Wizard – create the Field Trip
- Once you create the Field Trip, you will add the students
- Creating this event, will create an attendance event for these students for that date and time.
- By adding the students, you will be able to take attendance on the day of the field trip

Operoo Districts

I hope you've had a chance to see the new name (SchoolStatus Forms & Flows) as well as get a preview of the new user interface (UI)! The new mobile app is currently estimated to be released on April 30, 2025. Your district has the choice to switch over to the new UI before or after the mobile app, with the latest switch date of June 30, 2025. Emily Blake-Twomey and Sam Banks went over the changes in the User Meeting on 3/26. If you missed it and need the recording link, please let us know!

