

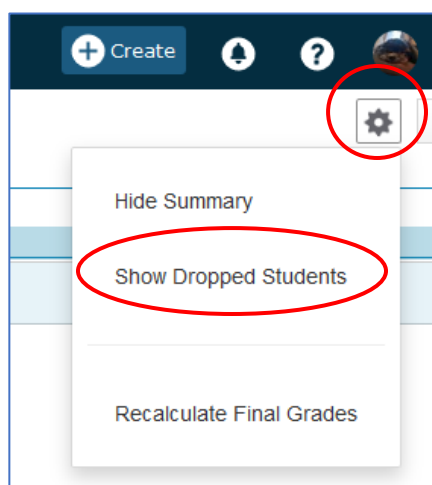
PowerSchool Update

March 1, 2020

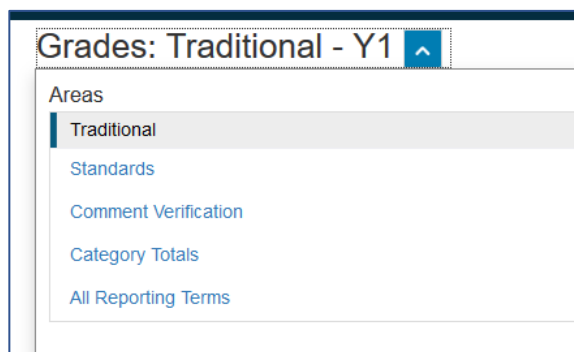
What's New in PS 19

Added to PT Pro in PS 19+

- New option for showing dropped students on the Traditional, Standards, Comment Verification, Category Totals and All Reporting Terms pages in the PT Pro gradebook. These screens are in in PT Pro under the Grading on the left menu. To show dropped students click the gear icon > click Show Dropped Students. (v 19.4)



Use the drop-down menu at the top of the gradebook to move from screen to screen and work with dropped students. To switch back to the Active Students view click the gear icon and select Show Active Students.



- New student identifier. When a student is newly enrolled in a class the teacher will see a new student message under the PT Pro Students menu (from the PT Pro left menu select Students). The new student message displays for two weeks. (v 19.4)

Davey Crockett
New student as of 2/24/2020

Added to PT Pro in PowerSchool version 19+ continued:

- Transfer student scores. Transfer student scores from one section to another. At this time scores can only be transferred from a dropped section for the current term only. (v 19.4)
- Student schedule matrix view added to PowerTeacher student screens (under the backpack icon). (v 19.11)

Added to PS Admin:

- The attendance dashboard has been enhanced to allow users to quickly and easily add or edit student daily or meeting attendance. (v 19.4)
- Incident Quick Entry (v 19.4) and incident entry templates. (v 19.11)
- Enhanced online help menu for admin, teacher, student and parent users. Starting with PS 19.11 the admin help menu has the PS release notes. (v 19.11)
- Student Find Me Alert added to the header of the student record. This alert will display the students currently scheduled class. (v 19.11)
- The Report of invalid sign-in attempts report is now titled Report of Sign-In Attempts and will show all valid and invalid sign-ins. (v 19.11)

March PowerSchool Tasks

At this point in the school year some of the tasks your school may need to complete include:

- Create the new school year in PowerSchool at each school and District Office. We recommend using an 8/10/2020 start date for the 2020-2021 school year.
- Once the new school year is set up, brand new students who are starting in 2020-2021 can be pre-registered.
- Review the 2019-2020 school calendar and remove any in-session days that may have been set in July or August for scheduling purposes.
- Complete phase I of scheduling, which consists of setting up the PowerScheduler scheduling shell for the next school year so that you can begin work on the master schedule and enter student course requests.
- Prepare to store 25-week progress grades.
 - At the 25-week mark, the Q3 gradebook grade will be stored as the progress grade. For example, store the Q3 grade as X3 (your school may use a different store code for storing progress grades).
 - Communicate to teachers when the 25-week grades are due and that the 25-week progress comment should be entered under the Q3 term in the gradebook.
 - Run and review the 25-week progress report to check for any updates that may be needed.
- If your school uses custom paperless grade verification:
 - Reset grade verifications.
 - Set up the grade verification settings and instructions by going to Start Page > School > Current Grade Display. At the 25-week mark teachers will verify the Q3 grade. The Active Term should be set to Q3 (this determines where the comment pulls from on the paperless grade verification screen).
 - Provide teachers with instructions on verifying grades using paperless grade verification.
- For schools using section readiness for grade verification, provide teachers with instructions on verifying grades using section readiness.

March PowerSchool Tasks

- Some schools may be starting the process of elementary scheduling for the coming school year by performing the copy master schedule function to bring the sections over to the 2020-2021 school year.
- For schools scheduling in PowerScheduler review the Years & Terms set up for the upcoming school year. *PowerScheduler > Years & Terms > Click the Edit Terms link for 2020-2021.* Update term dates to reflect your schools term dates. The start date for the Years & Terms should be 8/10/2020 and the end date should be 6/30/2021. *If the dates are incorrect, student course enrollment dates will be incorrect when the schedule is committed.*
- If your school is planning for any changes to standards-based report cards for 2020-2021, please submit a request to nsautter@e1b.org.

Upcoming Workshops & New Trainings:

We have scheduled a basic training and incident management on April 1. In addition, we are piloting two new sessions which are described below:

- **Storing grades overview/workshop** - the session will begin with a brief description of the relationship between years and terms & final grade/reporting term set-up, and how it relates to the gradebook. This should help users better understand how all of these pieces fit together on the permanently store grades screen. There will be two sessions. Please be prepared to store grades after the initial discussion
- **Advanced searching & queries workshop** - this workshop is designed for intermediate/advanced PowerSchool users only. We will cover advanced searches, search codes, data access tags, and exporting data. There will be two sessions

Register by clicking on the links below:

Wednesday, April 1:

- PowerSchool basic training, 8:30 AM:
<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=19584&I=3425229>
- PowerSchool incident management, 12:30 PM:
<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=19584&I=3425238>

Tuesday, April 21 (session 1 and 2 are the same, you only need to register for one session)

- PowerSchool Storing grades, Session 1, 8:30 AM:
<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=19584&I=3425600>
- PowerSchool Storing grades, Session 2, 12:30 PM:
<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=19584&I=3425608>

Wednesday, May 6 (session 1 and 2 are the same, you only need to register for one session)

- Advanced searching & queries, Session 1, 8:30 AM:
<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=19584&I=3425279>
- Advanced searching & queries, Session 2, 12:30 PM:
<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=19584&I=3425280>